

# POLICY

2008

2320

Internal Operations

## **SUBJECT: COMPENSATION AND EXPENSES**

No member of the Board may receive any compensation for his/her services unless he/she shall also serve as Clerk of the Board and be paid as Clerk. All members of the Board of Education may be reimbursed for actual expenses incurred in representing the District. All bills or claims for reimbursement must be itemized in reasonable detail.

General Education Law §1724 prohibits a Union Free School District from paying a claim unless an itemized voucher therefore approved by the officer whose action gave rise or origin to the claim, shall have been presented to the Board of Education of the District and shall have been audited and allowed. However, General Municipal Law §77-b gives statutory authority for governing Board of Education to authorize the advancement of money for estimated expenditures (hotel and travel expenses) for members of the Board of Education who attend a conference by a majority vote. The cash advance amount is limited to \$500 per board member. When returning from the conference, the board member must provide itemized vouchers showing actual expenditures within thirty (30) days of the conference return date.

NY Educ. Law 1724 & 2118  
General Municipal Law 77-b  
South Huntington UFSD Board Policy 5350  
(Travel & Conference Reimbursement)

Adopted: 6/16/1999  
Amended: 10/15/2008